

Event Sheet Report

7109 - Dylan Choi Wedding

Start Date: **Sunday, 01 October 2017**

Start Time: **16:00 (04:00 PM)**

Event Coordinator

End Date: **Sunday, 01 October 2017**

End Time: **23:59 (11:59 PM)**

Hayley de Malmarche

Attendance: **100**

Confirmed

Event Type: **Wedding**

Notes

31/01/2017 - General

GOBO quoted @ \$1,800 excl gst and advised client that they will need to provide a high res image for this at least 4 weeks prior to the event.

Contacts

Client

Dylan Choi

Ph Dir: 021588890

Ph Mob:

E-Mail: dylan@oceaniafootball.com

Venues

Grand View	Sun 01/10/2017 04:00 PM - Sun 01/10/2017 11:59 PM	Confirmed	100
Harbour Lounge & Terrace	Sun 01/10/2017 04:00 PM - Sun 01/10/2017 11:59 PM	Confirmed	100
The Pearl	Sun 01/10/2017 04:00 PM - Sun 01/10/2017 11:59 PM	Confirmed	100

Details

GENERAL INSTRUCTIONS / Agenda - Wedding 01/10/2017 04:00 PM - 01/10/2017 11:59 PM Qty: 1

1600 - guest arrival
1620 - bridal party arrive onsite
1630 - ceremony begins
1700 - ceremony concludes
 - family photos
1715 - bridal party depart for photographs
 - bar services begins
 - option for canapes to be served
1830 - guests invited to be seated
 - wine, water & napkin service
 - warm bread served
1840 - Bride & Groom entrance
1845 - welcome speech - MC
1900 - entree served
1930 - main served
1940 - speeched begin
 - cake cutting
2030 - dessert served
2050 - first dance
2100 - dancing & entertainment
2130 - wedding cake served
2330 - last drinks served
2400 - guest departure
 - pack out

GENERAL INSTRUCTIONS / Room Setup 01/10/2017 04:00 PM - 01/10/2017 11:59 PM Qty: 1

BANQUET

large round tables set up with 10-12 seats placed around each tables

BRIDAL TABLE

tbc pax

Food

SUMMER MENU / Buffet 01/10/2017 04:00 PM - 01/10/2017 11:59 PM Qty: 100

PLEASE CHOOSE FROM OUR SEASONAL SELECTION BELOW: ARTISAN BREADS, 1 SALAD, 3 MAINS, 2 HOT VEGATABLES AND 1 SWEET OPTION.